



## Brain Injury Checklist for Financial Eligibility

**Mi Via** Brain Injury Hotline • **1-888-292-7415**

To complete the financial eligibility process, you will need to complete the steps below.

**AS YOU COMPLETE EACH STEP, CHECK IT OFF.**

**Note:** The Freedom of Choice form you signed and returned to the Resource Center was faxed to the Income Support Division (ISD) Office. ISD will call you to set up an appointment.

- I have created a folder labeled “Mi Via Financial Eligibility.”
- ISD has called to schedule my appointment.
- I have recorded my appointment with ISD in my Day Planner.
- ISD has told me all the documents they need me to bring to my appointment.
- ISD has sent me confirmation of our scheduled appointment.
- ISD has sent me a checklist of all the documents they want me to bring to my appointment.
- I have gathered all the documents that ISD requested and put them in my “Mi Via Financial Eligibility” folder.
- I have completed the blue MAD-381 application form (3 pages front and back) and put it in my “Mi Via Financial Eligibility” folder with the other items.
- I have met with ISD.
- I have copies of all completed documents in my “Mi Via Financial Eligibility” folder and have put this folder in a safe place.
- I have been notified by the Consultant Contractor Agency (Consumer Direct Personal Care) that I am medically and financially eligible for Mi Via!