

# IMPORTANT NOTICE

## New Paycheck/Payment Style

You and your employees will soon receive their first paycheck or vendor payment from the ACS Team. Employee paychecks will be mailed to the employees just like they are currently receiving from PPL and vendor payments will be mailed directly to you. The check format will be different than what you have received in the past from the previous FMA. Our check format is 8½" x 14" and is pressure sealed. The resulting envelope size is 5¼" x 8½". This format is more secure for the handling of personal information contained on a paycheck/payment. Please share this information with your employees so that they will be familiar with the new check format too.

**Mike's Bikes**  
EMPLOYEE ID: 0000151  
EMPLOYEE NAME: PAUL SMITH  
DATE: 8/15/2007  
SOCIAL SEC.: 933-35-2125  
START PERIOD: 8/5/07  
END PERIOD: 8/15/07

EARNINGS				BENEFITS		Gross / Net Details	
Description	Rate	Hours	Amount	Amount	Year-to-Date	Gross	Net
HT727	\$8.420	16.50	\$128.43				
				NET PAY This Check:		\$128.75	
				GROSS Pay YTD:		\$974.43	
				NET Pay YTD:		\$827.11	

**DEDUCTIONS**

Description	Amount	Year-to-Date	TAXES	Year-to-Date	Client Notes
FICA			Witheld		
MEDICARE	\$2.03	\$14.09			
SOC SEC	\$8.89	\$93.23			
FEDERAL	\$3.20	\$41.89			
STATE	\$3.38	\$33.20			
LOCAL					

ACH Direct Deposit: 0.00  
Total Deposits: \$128.75

**PAID TO THE ORDER OF**  
PAUL SMITH  
335 SW BEACH AVE  
LINCOLN CITY, OR 97367

**NON NEGOTIABLE**

Amount: **128.75**  
Date: August 15, 2007

OR06A00015  
TNT Management Resources Inc.  
4935 Indian School Rd NE  
Salem, OR 97305

PAUL SMITH  
335 SW BEACH AVE  
LINCOLN CITY, OR 97367

Please note the new style as pictured above so you do not inadvertently discard the check not recognizing it as a paycheck/payment. If your employees receive their check by direct deposit, the deposit voucher will also change to this style. The transition to the new paycheck/payment style will be effective for all payments dated on or after July 2, 2010.

If you have any questions, please call the ACS Team at (866) 916-0310.